



2020 Festival Charity Stewards' Guide

Provincial Grand Lodge of Mark Master Masons of Kent



Roger Henry Harley Croucher
Provincial Grand Master



4th September 2012

Dear Brother,

May I first of all thank you for attending this 2020 festival briefing event at the Maidstone Masonic Centre, Tovil, which has been organised specifically with you in mind. I do hope that you find it informative, interesting and worthwhile.

The year 2020 will be a very special one in the history of our Province. Mark Benevolent Fund Festivals only come round every 40 years or so. This one will therefore be a once in a lifetime opportunity for us to show our collective commitment to the MBF and to demonstrate our ability to rise to the occasion.

The members of our Festival Committee, under the leadership of VW Bro. Peter Williams, have been doing preliminary work over the last 18 months but they now need your support. Area Fundraising Teams and Lodge Charity Stewards are key to the success of our Festival. Without your active participation and energy we cannot be sure of delivering the success we all desire.

May I therefore take this opportunity to thank you for all the work you have done already for your Lodges, our Province and the Mark Benevolent Fund, and for your renewed efforts in support of the 2020 Festival. I wish you well in your future endeavours.

Yours sincerely and fraternally,

Roger

RW Bro. Roger H.H. Croucher
Provincial Grand Master

Provincial Grand Lodge of Mark Master Masons of Kent



R.W. Bro. Archibald Iain Torrance

Provincial Grand Master



August 2014

Dear Brethren,

152nd Festival of the Mark Benevolent Fund 2020

In July 2012, the then Provincial Grand Master, R.W. Bro. Roger Henry Harley Croucher, officially launched the Kent Mark 2020 Festival for the *Mark Benevolent Fund*.

Since the launch, the Festival Committee, formerly under the leadership of V.W. Bro. Peter Williams and latterly V.W. Bro. David Green, along with Area Fundraising Teams and Lodge Charity Stewards, have been working hard to ensure the 2020 Festival Appeal has had a promising start. However, Festival Committee was conscious that Festivals were already running in the Craft Provinces of East Kent and West Kent and were keen to avoid any interference with those Festivals.

As the East Kent Festival for *The Freemasons' Grand Charity* has now come to a most successful conclusion, and with the West Kent Festival for the *Masonic Samaritan Fund* due to finish in 2015, it is now time to look towards 2020 and our own historic opportunity to demonstrate the charitable feelings that motivate the Brethren of the Mark Province of Kent. It will be another 40 years before we shall have the opportunity of hosting this Festival again and so it really is a once in a lifetime opportunity.

I am sure that with continued energy and commitment, building upon the wonderful support that has already been demonstrated, we shall look back at these intervening years with a great deal of pride, in the knowledge that what we achieved together is a fitting legacy for those who follow us.

As your Provincial Grand Master I have had the honour of taking up the 2020 Kent Mark Festival baton from R.W. Bro. Roger Croucher and with your help I look forward to carrying it forward to a successful and memorable conclusion.

Yours aye,

Archie

Archibald I. Torrance
Provincial Grand Master



Kent Mark Benevolent Fund 2020 Festival

Target.

The Target for the Kent Mark Benevolent Fund 2020 has been set at a minimum figure of

£1,250,00.00

The individual Lodge targets have been set as follows,

For Mark Lodges

£200.00 per Capita to achieve the Provincial Bronze award.

£300.00 per Capita to achieve the Provincial Silver award

£400.00 per Capita to achieve the Provincial Platinum award.

For Royal Ark Mariner Lodges

£150.00. per Capita to achieve the Provincial Bronze award.

£225.00 per Capita to achieve the Provincial Silver award

£300.00 per Capita to achieve the Provincial Platinum Award

The use of the Regular Giving forms will make these Targets much easier to achieve, for example 10 members of your Lodge donating £1.00 per week gift aided on a regular giving form will raise approximately £600 per year.



Mark Benevolent Fund – Worthy Causes

The Mark Benevolent Fund is a Registered Charity providing support to charities, both national and local, and administers relief to Mark Master Masons and their dependents who are in need.

Here are some current examples of the fine work carried out by the MBF.....

- Principal donor for the building and launch of a swift, modern RNLI Lifeboat called The Mark Mason, operating out of Pembrokeshire
- Major grant towards shelter boxes for the Haitian earthquake
- Donation of £12,000.00 to Durham to supply a new 'Blood Bike' for fast transport of blood and organs for transplant.
- Donation to the Osteoporosis Scanning Services Development Project to assist in the provision of mobile diagnostic services for people with and at risk of osteoporosis, in every county in England and Wales
- £230,900.00 grant to 'Hope for Tomorrow' for the supply of the latest mobile Cancer treatment unit donated to Suffolk. The next vehicle will be presented to Colchester in July 2016, followed by Sunderland by the end of 2016.
- £119,000.00 grant to "Smile" to help provide respite for parents with disabled children Prince Michael to open Smile Support and Care Centre in Waterlooville Hampshire on 29th January 2016. MBF has given a total of £169000 towards equipping the centre with four rooms being named; The Prince Michael Room, The Keystone Room, The Rainbow Room and The Noah's Ark. Centre offers respite care for severely disabled young people
- £50,000.00 grant to the Christchurch, New Zealand, Earthquake appeal.
- £24,000.00 grant to "Little Lines" to provide Electronic equipment to Children's Hospices.
- £25,164.00 to Leicester Children's Holiday centre.
- £25,000.00 donation to the Philippines disaster appeal.
- £25,000.00 grant to the Vanuato Cyclone disaster appeal.
- £29,000.00 grant to the Nepal Earthquake Appeal.
- £25000 to Cumberland and Westmorland to assist communities affected by recent flooding.

Kent Mark Benevolent Fund – Emergency Grants

- Provision of manual and electric wheelchairs and other disability aids
- Provision of a hearing aid to a terminally ill Brother to enable him to hear his grandchildren
- Provision of heating oil for a Brother in distress
- Provision of a road going electric wheelchair to aid a disabled brother
- Ten widows attached to a Lodge that surrendered its warrant still provided with their traditional Christmas gifts
- Christmas gifts for MBF Petitioners (in addition to any grant from the MBF)

MARK BENEVOLENT FUND

The Mark Benevolent Fund – MBF, a Registered Charity (207610), came into existence in 1868 on the suggestion of the Most Worshipful Grand Master, the Reverend George Raymond Portal, (in 1881 Canon Portal) who served in that Office for four years. His views on charity were far more progressive and radical than the general thinking of the times. He was greatly influenced by his passionate embrace of that fundamental virtue to which his attention had been directed in the Craft Initiation Ceremony.

He believed it necessary for the Mark Degree to have its own Benevolent Fund because he was certain that if charity was to be effective it had to be dispensed swiftly, and without the bureaucratic formalities from which the other Masonic charities appeared to suffer. It was an anathema to him for there to be any delay in providing assistance to those in need and the Grand Master’s own Latin motto, “Bis dat qui cito dat” – he gives twice who gives promptly – became the principal guideline of the Fund of Benevolence.

Today, the MBF administers to Mark Master Masons and their dependents in need by means of grants, subject to the provisions of Rules 165-167 and Annex B of the 2012 Constitutions and Regulations. Petitions for relief are received from Lodge Almoners and Visiting Brethren **via their Provincial/District Grand Almoners or Secretaries**; the MBF Petitions Committee sits on a near monthly basis to consider cases and relief is almost immediate upon approval.

The income to the MBF is principally from individual and Lodge contributions towards Life Subscriber, Life Governor, Vice Patron, Patron, Grand Patron and Grand Patron Gold Award of the Fund. The qualifications are as follows::

	Brethren	Ladies/ Lewis	Lodges	Province / District
Life Subscriber	£50.00	£25.00		
Life Governor	£100.00	£50.00		
Vice-Patron	£250.00	£125.00	£25.00 per member	£50.00 per member
Patron	£500.00	£250.00	£50.00 per member	£100.00 per member
Grand Patron	£1000.00	£500.00	Patron plus £1,000.00	Patron plus £2,000.00
Grand Patron Gold Award	£2500.00	£1250.00	Grand Patron plus £2,500.00	Grand Patron plus £5,000.00

Lodge Donations: Once you reach Patron level, to achieve Grand Patron a further £1000.00 donation will be required. To achieve the Grand Patron Gold Award a further donation of £2500.00 will be required.

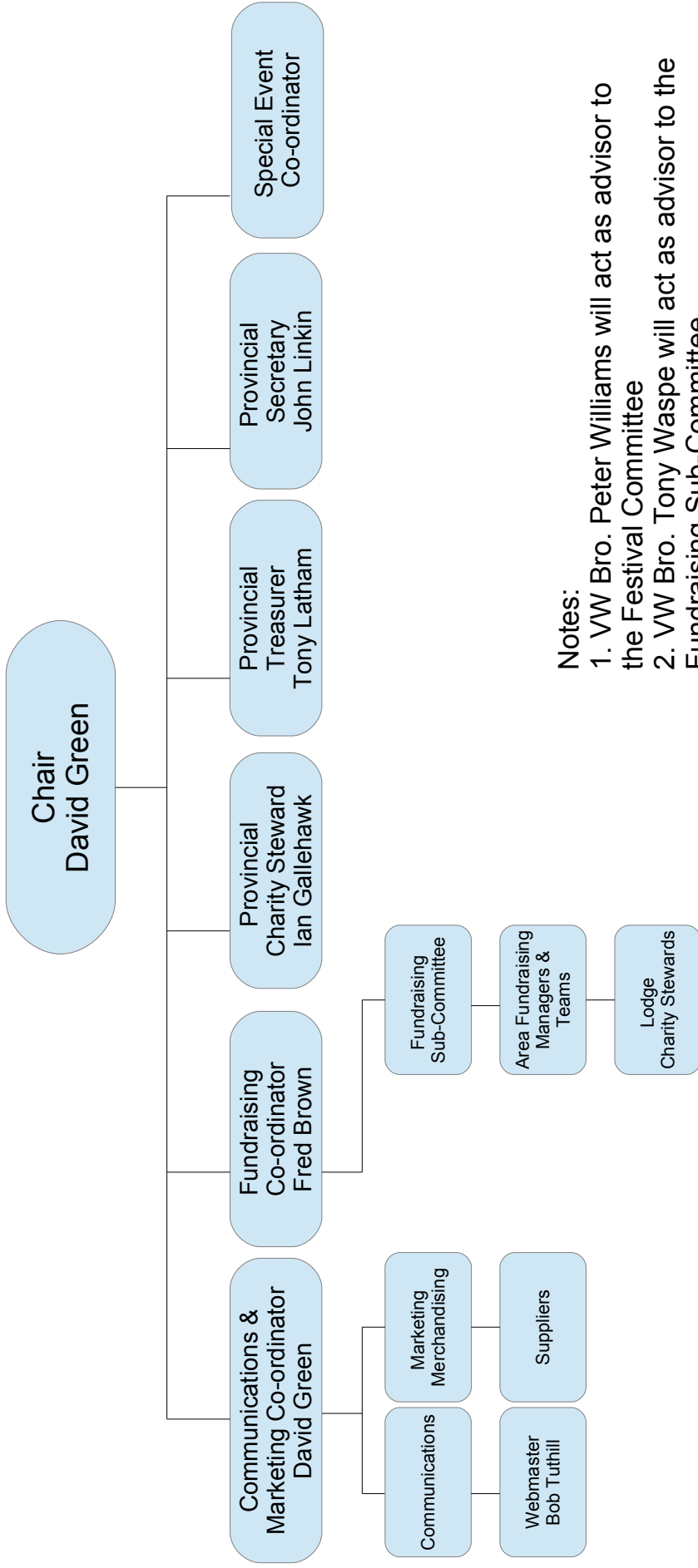
Province / District Donations: Once every lodge within a Province / District has achieved the Patron Status, they may qualify for Grand Patron if all their Lodges have Grand Patron status and they then contribute a further £2000.00 to the fund. After Grand Patron Status they may qualify for Grand Patron Gold Award if all their Lodges have Grand Patron Gold Award status and they contribute a further £5000.00

2020 Kent Festival for the Mark Benevolent Fund

Underpinning Operating Principles

- The full title will be the 2020 Kent Mark Festival Appeal for the Mark Benevolent Fund
- The short title will be the 2020 Festival
- A Festival structure has been designed for the better management of the 2020 Festival, which includes a Festival Committee and a Fundraising sub-Committee
- Fundraising efforts will be built upon a geographic fundraising model consisting of six areas, each with an Area Fundraising Manager
- The six fundraising areas will be designated: 1.Medway, 2.Thanet, 3.South Kent, 4.Mid Kent, 5.North Kent and 6.London
- Area Fundraising Managers and Lodge Charity Stewards have key roles to play in ensuring the 2020 Festival is a success
- The best way of achieving success is through ‘regular payment promises’, otherwise known as ‘regular giving’, taken out at the earliest possible opportunity. Forms are dealt with by the Provincial Charity Steward.
- Use of the Gift Aid scheme is encouraged wherever possible and a specific 2020 process has been introduced to assist.
- Donations for the 2020 Festival should be made through the Kent Mark Benevolent Fund. All donations from Lodges and individuals should be sent to the Provincial Grand Charity Steward. These donations will be recorded on the database by the Provincial Grand Treasurer.
- Lodges and individuals are encouraged to support the 2020 Festival to the best of their ability
- It is hoped that as many Lodges as possible will wish to achieve Grand Patron Gold Award by the time the 2020 Festival ends.
- The Target for the 2020 Festival is a minimum of £1,250,000.00
- Provincial honourific’s have been set for Lodges on a ‘Per Capita” basis, Bronze Silver and Platinum Certificate’s will be awarded as Lodges achieve the Targets.

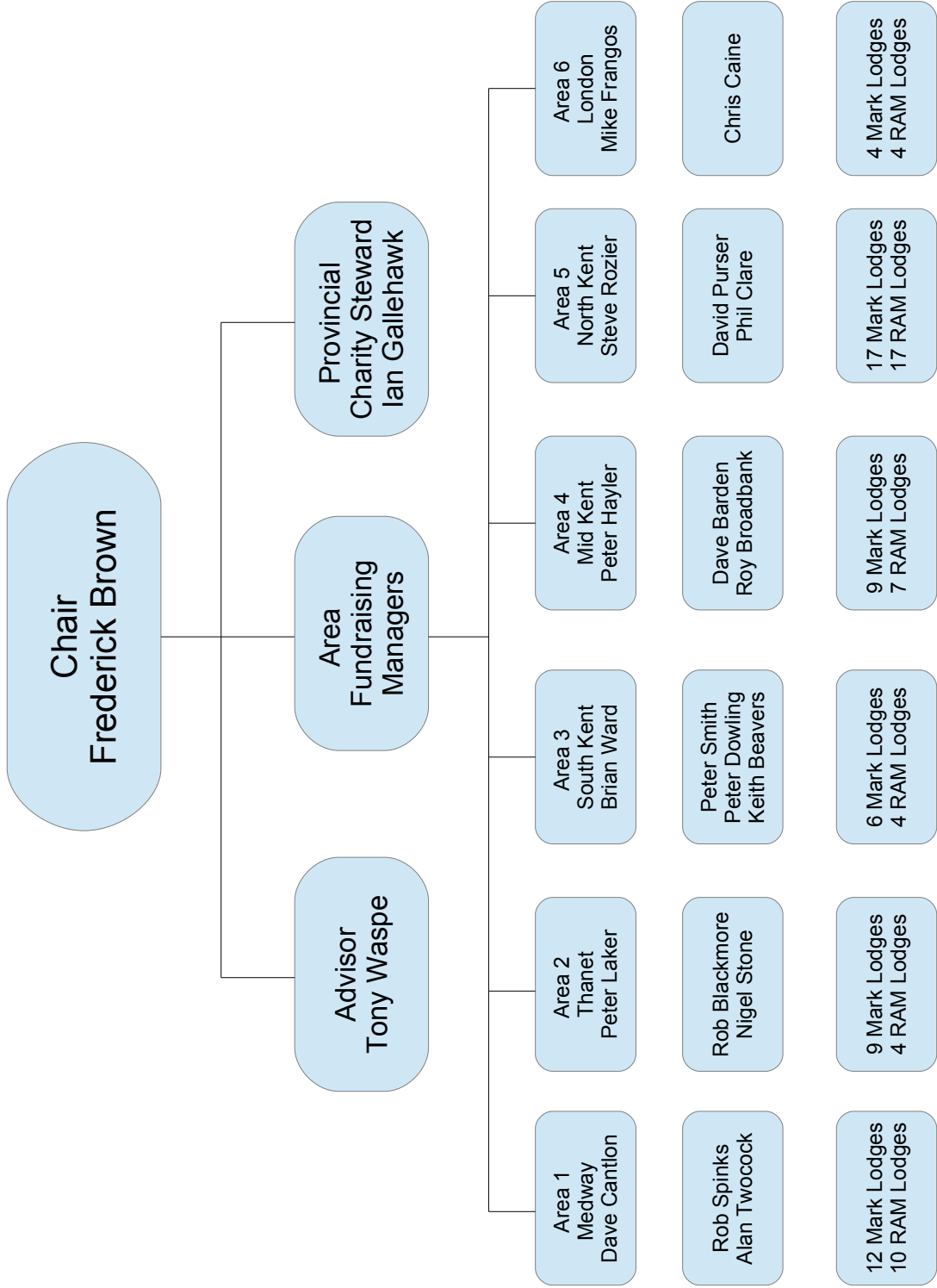
2020 Festival Committee



Notes:

1. VW Bro. Peter Williams will act as advisor to the Festival Committee
2. VW Bro. Tony Waspe will act as advisor to the Fundraising Sub-Committee

Fundraising Sub-Committee



2020 Kent Festival for the Mark Benevolent Fund

Role of Area Fundraising Managers

Background

The 2020 Kent Festival Appeal was launched in July 2012 by RW Bro. Roger H.H. Croucher, Provincial Grand Master for the Mark Province of Kent. The fundraising effort is based on six geographic fundraising areas with each one led by a nominated Area Fundraising Manager (AFM). Each AFM is supported by a team of suitable Brethren with a specific interest in Masonic charity and fundraising.

Specific responsibilities of AFMs

- leading their Area Fundraising Team
- visiting Lodges within their fundraising area as appropriate
- frontline ambassador for the 2020 Festival
- providing guidance to Lodges and Lodge Charity Stewards
- encouraging and supporting Lodges to perform well
- acting as a point of reference for Lodge Charity Stewards
- regular attendance at Fundraising sub-Committee
- acting as a conduit from Lodges to Fundraising sub-Committee
- liaison with Provincial Charity Steward/Fundraising Co-ordinator
- co-ordinating joint activities within their area

Skills required in AFMs

- good leadership and interpersonal skills
- good communication and motivational skills
- adaptable, approachable, reliable and well-organised
- able to work as part of a team, as well as alone
- enthusiastic, positive, constructive and highly motivated
- a good understanding of fundraising techniques and what works
- good delegation skills

2020 Kent Festival for the Mark Benevolent Fund

Fundraising sub-Committee Terms of Reference

Accountability

The Fundraising sub-Committee reports directly to the 2020 Festival Committee.

Membership

- Festival Fundraising Co-ordinator (Chair)
- Provincial Grand Charity Steward
- Advisor to the Fundraising sub-Committee
- Area Fundraising Managers for the six geographic areas:
 1. Medway
 2. Thanet
 3. South Kent
 4. Mid Kent
 5. North Kent
 6. London

Each Area must be represented at every Fundraising sub-Committee meeting, either by the designated AFM or a deputy.

Responsibilities

- to deal with all aspects of the fundraising effort for the Festival
- to review progress being made
- to discuss emerging issues
- to provide guidance (as necessary)
- to identify good practice and what works
- to consider fundraising initiatives
- to refer issues to 2020 Festival Committee (as appropriate)



Area Fundraising Teams

Name **Telephone** **Mobile** **Email**

Area 1 – Medway

Dave Cantlon (AFM)	01634 238914	07515 148325	david_cantlon@hotmail.com
Rob Spinks	01634 366099	07710 412970	rob@rmsservices.co.uk
Alan Twocock	01634 682562		twococka@hotmail.co.uk

Area 2 – Thanet

Peter Laker (AFM)	01227 652527	07576 270231	susanlaker54@aol.com
Nick Baker	01843 850898	07973 844116	nicbaker17@googlemail.com
Rob Blackmore	01304 371582	07812 123880	rsblackmore27@btinternet.com

Area 3 – South Kent

Brian Ward (AFM)	01303 249559	07801 916759	ba.ward@tiscali.co.uk
Peter Smith	01304 381016		aquajoy@btinternet.com
Peter Dowling	01394 203789	07594 582603	peterdowling@live.co.uk
Keith Beavers	01303 812314	07765 178693	beaver_family@yahoo.com

Area 4 – Mid Kent

Peter Hayler (AFM)	01892 525189	07710 494193	mallingabbeymmm1425@talktalk.net
Dave Barden	01634 668356	07808 896755	dpbarden@aol.com
Roy Broadbank	01233 758220	07918 940778	roy@sartec.co.uk

Area 5 – North Kent

Steve Rozier A F M	01322 552653		steverozier2000@yahoo.co.uk
David Purser	01322 402814	07810 798568	david.purser2@btinternet.com
Phil Clare	0208 3026132		pc.clare@btinternet.com

Area 6 – London

Mike Frangos (AFM)	020 87886118	07790 978554	mfrangos2006@aol.com
Chris Caine	01708 455630		ccaine@rmbi.org.uk

2020 Festival
Royal Ark Mariner Lodges by Fundraising Area

<u>Lodge</u>	<u>No.</u>	<u>Centre</u>
Area 1 - Medway [10]		
United Service	69	Gillingham (F)
Dewar	237	Rochester
Hundred of Hoo	1326	Hoo
Richard Watts	1461	Chatham
St. Peter's	842	Gillingham (W)
Manor of Chatham	584	Gillingham (F)
St. Michael's	1089	Sittingbourne
Millennium	1802	Sittingbourne
Harmony	984	Faversham
Adam's	6	Sheerness
Area 2 - Thanet [4]		
Nore	938	Whitstable
Thanet	1073	Margate
Granville	390	Deal
St. Vincent	262	Canterbury
Area 3 - South Kent [4]		
Dover & Cinque Ports	152	Dover
Folkestone	380	Sandgate
Amherst	266	Sandgate
Romney Marsh	1417	Dymchurch
Area 4 - Mid Kent [7]		
Knole	876	Sevenoaks
Biggin Hill	1557	Sevenoaks
Pilgrims	1233	Wrotham
Malling Abbey	1425	West Malling
Robinson	255	Maidstone
K. Charles the Martyr	267	Tunbridge Wells
Crane	1157	Tenterden

Area 5 - North Kent [17]		
Gordon	364	Gravesend
Sympathy	1379	Gravesend
Eos	1777	Gravesend
North Kent	1682	Willmington
Erdemont	1894	Dartford
Excelsior	226	Welling
Kentish	857	Welling
Westwood	1354	Welling
Royal Oak	416	Sidcup
Manor of Bexley	1448	Sidcup
Lord Harris	1494	Sidcup
Saye and Sele	309	Sidcup
Temple	322	Bromley
Catford	841	Bromley
Orpington	1083	Bromley
Oakley	1584	Bromley
Ravensmead	1886	Bromley
Area 6 - London [4]		
Florence Nightingale	44	RNH, London
Greenwich	332	MMH
Royal Naval College	294	MMH
St. James's	1840	Duke Street
Other [1]		
K.I.C.	999	Maidstone +

2020 Festival
Mark Lodges by Fundraising Area

Mark Lodge	No.	Centre
Area 1 - Medway [12]		
St. Andrews	237	Gillingham (F)
United Service	69	Gillingham (F)
St. Georges	1061	Gillingham (F)
Pentangle	682	Rochester
Hundred of Hoo	1326	Hoo
Richard Watts	1461	Chatham
St. Peter's	842	Gillingham (W)
Manor of Chatham	584	Gillingham (F)
St. Michael's	1089	Sittingbourne
Millennium	1802	Sittingbourne
Harmony	984	Faversham
Adam's	6	Sheerness
Area 2 - Thanet [9]		
Whitstable	938	Whitstable
Herne Bay	771	Herne Bay
Margate	1073	Margate
St. Peter-in-Thanet	1053	Broadstairs
Sandwich Haven	797	Sandwich
Granville	390	Deal
Cantwara Byrig	1168	Canterbury
St. Martins	262	Canterbury
Holmesdale	129	Ramsgate
Area 3 - South Kent [6]		
Dover & Cinque Ports	152	Dover
Folkestone	380	Folkestone
Amherst	266	Sandgate
Shorncliffe & Hythe	767	Hythe
Romney Marsh	1417	Dymchurch
Invicta	378	Ashford
Area 4 - Mid Kent [9]		
Knole	876	Sevenoaks

Biggin Hill	1557	Sevenoaks
Pilgrims	1233	Wrotham
Malling Abbey	1425	West Malling
Robinson	255	Maidstone
King Charles the Martyr	267	Tunbridge Wells
Medway	811	Paddock Wood
Paddock Wood	1292	Paddock Wood
Crane	1157	Cranbrook
Area 5 - North Kent [17]		
Gordon	364	Gravesend
Sympathy	1379	Gravesend
Eos	1777	Gravesend
North Kent	1682	Wilmington
Erdemont	1894	Dartford
Excelsior	226	Welling
Kentish	857	Welling
Westwood	1354	Welling
Royal Oak	416	Sidcup
Manor of Bexley	1448	Sidcup
Lord Harris	1494	Sidcup
Saye and Sele	309	Sidcup
Temple	322	Bromley
Catford	841	Bromley
Orpington	1083	Bromley
Oakley	1584	Bromley
Mandalay	1886	Bromley
Area 6 - London [4]		
Florence Nightingale	44	RNH, London
Greenwich	332	MMH
Royal Naval College	294	MMH
St. James's	1840	10 Duke Street
Others [2]		
K.I.M.M.	999	Maidstone +
Kent Mark Stewards'	1691	Wrotham +



Role of Lodge Charity Stewards


- Encourage your Lodge and its members to support the Festival
- Offer advice on the range of approaches to donating; for example, regular giving promises, gift aid, etc.
- Encourage the use of the Gift Aid Scheme in your Lodge
- Organize fundraising initiatives/social events/raffles in support of the Festival
- Act as a conduit between your Lodge and your Area Fundraising Manager/Festival Committee. Work as a team with your AFM and his assistants
- Regularly report back at Lodge meetings on progress of the Festival and how your Lodge is doing
- Explain the Mark Benevolent Fund and its work, both nationally and locally
- Keep abreast of developments relating to the Festival by use of the website and encourage Brethren to do the same.

GUIDANCE NOTES FOR THE USE OF GIFT-AID ENVELOPES

Without doubt, the use of gift-aid envelopes is the most efficient way of collecting alms in a Lodge meeting. Provided the donor is a UK tax-payer (and most of us are), then the amount collected is increased by 25% thanks to the HMRC.

It also serves to identify the donor so that each and every donation adds towards the donor's patronage status with the Mark Benevolent Fund.

Gift-Aid Envelopes

	<p>PROVINCIAL GRAND LODGE OF MARK MASTER MASONS OF KENT</p> <p>KENT MARK BENEVOLENT FUND</p> <p>(CHARITY NUMBER 294182)</p>		
<p>I wish Gift Aid to apply to the enclosed donation and I confirm I will pay in this tax year (06 April to 05 April) an amount of Income Tax and/or Capital Gains tax at least equal to the amount that all charities and Community Amateur Sports Clubs (CASCs) to which I give will reclaim for this year. I understand other taxes such as Council Tax & VAT do not apply.</p>			
<p><small>please also apply Gift Aid to all future donations from me until I advise you otherwise</small></p>			
<table border="1" style="width: 100%; height: 60px;"> <tr> <td style="text-align: center; padding: 5px;">Amount Enclosed:</td> </tr> <tr> <td style="text-align: center; padding: 5px;">£.....-.....</td> </tr> </table>	Amount Enclosed:	£.....-.....	<p>Full Name</p> <p>Address</p> <p style="text-align: right;">Post Code</p> <p>Signature Date</p> <p style="text-align: center;"><small>Please inform KMBF of any changes in your address or tax status</small></p>
Amount Enclosed:			
£.....-.....			
<input type="checkbox"/>			

The Envelopes work best when they are distributed before the meeting and everyone present understands the advantages in using them. For the first few occasions, it is recommended that the Charity Steward explains this to the brethren, and again at least once a year.

- If the donor ticks the box certifying that he pays UK income tax, then the amount of his donation will be increased by 25%
- No further action is required by the donor to achieve this other than filling in the information listed on the envelope
- In certain circumstances, the donor will be able to claim further personal rebates from HMRC if he is a higher rate tax-payer

- Whether or not the donor is a UK tax-payer, the use of the envelope system allows the total amount of his donations to be confidentially accumulated and counted towards his own patronage status with the Mark Benevolent Fund. It will not count towards the Lodge Patronage with the Mark Benevolent Fund but will be allocated towards the Lodge Provincial patronage, details of which will be announced at a later date.

The Envelopes must only be used for personal donations and on no account should they be used for submitting funds from other sources such as raffle takings.

Envelope Schedule

The envelopes must be opened by two trusted individuals, usually the Charity Steward and the Treasurer, and the Envelope Schedule completed.

This is a simple list of each donor's name and the amount contained in the envelope, stated in one of two columns categorising if it is gift-aided or not. Don't forget to fill in the information in the two rows at the top. (Forms may be found on the website or elsewhere in this pack)

Envelope Declaration

The Envelope Declaration is then completed by the same people and sent, with the Schedule, the Envelopes, and one cheque for the whole amount, to the Provincial Grand Charity Steward, W Bro. Ian Gallehawk at:-

Ian Gallehawk,
17 Oriole Way,
Larkfield
ME20 6LN

The cheque should be made payable to the Kent Mark Benevolent Fund and an acknowledgement will be sent back to confirm receipt.

The Lodge Secretary/Scribe needs to be informed of the total amount collected for insertion in the minutes of the meeting. It is satisfactory to express it in the minutes as x amount of Pounds plus Gift Aid, thereby the minutes will agree with the Lodge accounts.

Declaration forms may be found on the website or elsewhere in this pack

Questions

Any queries on the procedure should be addressed to the Provincial Grand Charity Steward.



PROVINCIAL GRAND LODGE OF MARK MASTER MASONS OF KENT



STANDING ORDER FORM TO MAKE REGULAR DONATIONS TO THE

**KENT MARK BENEVOLENT FUND
REGISTERED CHARITY No. 294182**

Instruction to your bank to make regular payments by standing order

Please fill in the form and send or hand to the Provincial Grand Charity Steward,
W Bro Ian Gallehawk, PPGSwdB, 17 Oriole Way, Larkfield, Kent, ME20 6LN

Name of Bank

Full Postal Address of your Bank

Post Code..... Account Holder Name(s)

Your Bank Sort Code..... **Your** Bank Account No.....

Please pay to: Kent Provincial Grand Mark Lodge Benevolent Fund Account at NatWest Bank, Dover, Kent.

Sort Code number 60-07-04 Account number 71890580

Reference: please insert your surname followed by 1 initial and lodge number

.....

The sum of £ (figures)_____ (written amount)_____

each month/quarter/half yearly/yearly (delete as appropriate) for_____ (insert number) payments.

Starting on_____ (insert date not less than 3 weeks ahead).

Signed_____ Print Name_____ Date_____

—

I wish Gift Aid to apply to my regular donations and I confirm I will pay in this and following tax years an amount of Income Tax and/or Capital Gains tax at least equal to the amount that all charities and Community Amateur Sports Clubs to which I give will reclaim for this year (25p for each £1 given). I understand other taxes such as Council Tax & VAT do not apply. Should my tax circumstances change during the duration of this standing order, I will immediately inform the KMBF.

Signed_____ Print Name_____ Date_____

Lodge No..... Mark/RAM (please indicate)

Email.....

Thank you for supporting the Kent Mark 2020 Festival



**Kent Mark 2020 Festival
Bonus Ball Game**



To: Ian Gallehawk
17 Oriole Way
Larkfield
Aylesford
Kent
ME20 6LN

Lottery Bonus Ball Request Form – **Please Complete In Block Capitals:**

Full Name:- _____

Address: _____

Telephone:- _____

Lodge Name & No:- _____ If application is on behalf of Lodge, tick here

Email address:- _____

Quantity of Balls:- _____

Preferred number/s (if any):- _____

Fee **£10 per ball**. I enclose a cheque for £ _____ made payable to **KMBF Bonus Ball**

Or

I have paid £ _____ by electronic transfer to KMBF Bonus Ball Account: S/C 60-07-04. Account No: 38737527

Please make the reference your surname followed by the letters "BB" and Lodge number (if space permits). The inclusion of the letters "BB" is important to distinguish the payment from other payments (e.g. regular donations).

If payment is by electronic transfer, this form can be completed and forwarded by email:
iangallehawk@blueyonder.co.uk

Thank you for supporting the Kent Mark 2020 Festival

2020 Festival -Frequently Asked Questions

Q. What is the *Mark Benevolent Fund*?

A. The *Mark Benevolent Fund* or MBF is a Registered Charity operated by the Grand Lodge of Mark Master Masons of England and Wales. It came into existence in 1868 on the suggestion of the Most Worshipful Grand Master, the Reverend George Raymond Portal (Canon Portal from 1881). It is operated from Mark Masons' Hall, 86 St. James's Street, London. It was formerly called the *Mark Fund of Benevolence*.

Q. How does the *Mark Benevolent Fund* work?

A. The MBF exists to dispense charity to worthy causes (local, national and international) and to administer relief to Mark Master Masons and their dependents through the award of grants. Petitions for relief are submitted by Lodge Almoners or Visiting Officers via their Provincial/District Grand Almoners or Secretaries. The MBF Petitions Committee sits on a near monthly basis to consider petitions and relief is almost immediate once approval is given. It is always worth considering the MBF as it can reach decisions promptly and administer relief to Brethren in need very swiftly. The petition form is available online at www.markbenevolence.org.uk

Q. How can I find out more about the *Mark Benevolent Fund*?

A. The rules governing the MBF are contained in Rules 165-167 and Annex B of the Book of Constitutions and Regulations (as revised 2012). An explanation of the MBF and how it works is also available at the dedicated website www.markbenevolence.org.uk. Alternatively, information about the MBF can be found in the *Kent Masonic Year Book*.

Q. How many qualification levels (honorifics) are there under the MBF and how much do I have to donate to reach one?

A. There are several levels of recognition under the MBF for individual Brethren, Lodges and Ladies/Lewis as follows.....

	Brethren	Ladies/Lewis	Lodges
Life Subscriber	£50	£25	
Life Governor	£100	£50	
Vice-Patron	£250	£125	£25.00 per member
Patron	£500	£250	£50.00 per member
Grand Patron	£1,000	£500	Patron plus £1,000
Grand Patron Gold Award	£2,500	£1,250	Grand Patron plus £2,500

Qualification levels for each award are set out in the Book of Constitutions and Regulations.

Q. What regalia is associated with MBF honorifics?

A. A collarette and jewel of a design appropriate to the qualification level of award is worn around the neck of a Brother entitled to wear it when he is attending a meeting in Mark regalia. Ladies are entitled to wear a brooch-style ribbon and jewel. A glass cabinet displaying the different MBF regalia can be found in the ground floor hallway at Mark Masons' Hall.

Q. How can I find out how much my Lodge has donated to the Mark Benevolent Fund?

A. By asking the Lodge Charity Steward who can find out through the Area Fundraising Manager or Provincial Charity Steward. A new database has been designed to make this process easier.

Q. How can I find out how much I have personally donated to the Mark Benevolent Fund?

A. By asking the Lodge Charity Steward who can find out through the Area Fundraising Manager or Provincial Charity Steward. A new database has been designed to make this process easier.

Q. What is the 2020 Festival?

A. A Mark Benevolent Fund Festival is held each year under the Presidency of a Provincial Grand Master of a nominated Province. The President for the 152nd Annual Festival in 2020 will be the PGM of Kent.

Q. How frequently is a Mark Province invited to hold a Festival?

A. Only about once every 40 years or so. The 2020 Festival is therefore an exciting opportunity for our Province.

Q. When was the 2020 Festival launched?

A. Our Provincial Grand Master, RW Bro Roger Croucher, formally launched the 2020 Festival on Friday 6th July 2012 at the Kent Mark Festival of Ancient Mark Ritual at the Franklin Rooms, Gillingham.

Q. Who is leading the 2020 Festival planning?

A. The 2020 Festival planning is being led by VW Bro. David Green PGJO, Deputy Provincial Grand Master, at the invitation of the PGM.

Q. What organisational structure has been adopted for the 2020 Festival?

A. A 2020 Festival Committee has been formed and is now under the chairmanship of VW Bro. David Green, PGJO, DPGM. VW Bro. Peter Williams has been appointed as Advisor to the Festival Committee. The following are members of the Festival Committee - ; W Bro. Frederick Brown PGJD, APM, W Bro. Ralph Apperley PGSD, APM. W Bro. Tony Latham PGJO Provincial Grand Treasurer; and VW Bro. Bill Balderston PGJO Provincial Grand Secretary. The Fundraising sub-Committee is chaired by W Bro. Frederick Brown VW Bro. Tony Waspe has been appointed as Advisor to the Fundraising sub-Committee. The Provincial Grand Charity Steward and Area Fundraising Managers are all members of this sub-Committee.

Q. How many Fundraising Areas are there for the 2020 Festival and where do they cover?

A. For fundraising purposes the Province has been divided into six geographic Areas with an Area Fundraising Manager leading each. The six Areas are - Area 1 (Medway), Area 2 (Thanet), Area 3 (South Kent), Area 4 (Mid Kent), Area 5 (North Kent) and Area 6 (London). Each AFM is aided by a number of assistants.

Q. What is an Area Fundraising Manager?

A. Area Fundraising Managers are responsible for guiding, supporting and encouraging Lodges within their Area to do all they can in support of the Festival. They will be expected to liaise closely with Lodge Charity Stewards, other AFMs, the Provincial Grand Charity Steward and the Festival Fundraising Co-ordinator.

Q. How will Lodge Charity Stewards be involved in the 2020 Festival?

A. Lodge Charity Stewards are key to the success of the 2020 Festival. They are responsible for encouraging and supporting their Lodges and members; also, explaining and advising on all aspects of the Festival. An outline of the role of Lodge Charity Stewards is contained in the guide.

Q. What is the target to be reached during the 2020 Festival?

A. The minimum target is £1,250,000.00.

Q. How can I demonstrate my support for the 2020 Festival?

A. By wearing the 2020 logo lapel badge, which became available during Autumn 2012, will demonstrate support for the Festival. Also, by completing a regular giving form and returning it to your Lodge Charity Steward; these forms are available on the Provincial website at www.kentmarkmastermasons.org.uk and on the Mark Benevolent Fund website; or from the Provincial Grand Charity Steward. If you are a taxpayer, by making use of the 2020 Festival envelopes and claiming Gift Aid.

Q. Is there a separate 2020 Festival honorific scheme?

A. Yes, Each Lodge has been set Targets based on a “Per Capita” amount, As the lodge attains the Target they will be awarded either Bronze, Silver or Platinum certificates. Details of your Lodge targets are available from your Lodge Charity Steward.

Q. When can I wear the 2020 Festival Stewards' jewel?

A. Not until the previous Province's Festival is finished in 2019, although there is a 2020 Festival Provincial lapel pin available to show support for the festival

Q. What is Gift Aid?

A. The Gift Aid Scheme is a government backed scheme for reclaiming tax on charitable donations, thereby increasing the amount received by the charity. You must be a UK taxpayer to avail yourself of this benefit. The Scheme requires you to have signed a declaration stating that you are in favour of your donation being treated in this way. Copies of the declaration form are available on the Provincial website and at the Mark Benevolent Fund website; or in the *Kent Masonic Annual Year Book*. Special Gift Aid envelopes have been printed for use during the 2020 Festival; they are identifiable by the Festival logo on the front of the envelope.

Q. How will the end of the 2020 Festival be marked?

A. The end of the 2020 Festival will be marked by a Festival Banquet during which the final total raised will be announced. Our Festival Banquet will be held on Saturday 4th July 2020.

Q. How can I find out more about the 2020 Festival?

A. A dedicated page has been added to the Provincial website at www.kentmarkmastermasons.org.uk where updates on progress will be posted. News on fundraising efforts by Lodges will also be shown there.

Q. How will we know that the 2020 Festival has been successful?

A. By reaching any fundraising target that might be set nearer the date of the Festival year. By comparing our per capita performance against other Provinces in Festival. By increasing the number of Brethren entitled to wear collarettes, reflecting higher MBF honorifics awarded. Through favourable comments received from the PGM and others.

Q. What will the legacy of the 2020 Festival be?

A. Increased funds in MBF to carry on support for worthy causes. Enhanced reputation of the Provincial Grand Lodge of Mark Master Masons of Kent and its members. Wider understanding of the benefits of the Gift Aid Scheme. Improved technological support for managing and monitoring day-to-day charitable activities in the Province.